

NAVIGATING DENTAL CONCERNS



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Build a Good Hiring and Training Process

- Write clear job descriptions with role expectations.
- Require a resume, cover letter, and at least 3 references (2 business).
- Call references to confirm reliability and work ethic.
- Conduct phone interviews with open-ended questions.
- Use an assessment tool (e.g., [KOLBE](#)) to evaluate fit.
- Create a structured onboarding plan.
- Provide ongoing training.

Make sure you and your employees understand their benefits

- Review all benefits annually.
- Provide a clear summary of benefits to employees.
- Host discussions so staff can ask questions.
- Make sure employees know how to access and use their benefits.
- [Benchmark your 401K Plan](#)
(it's you do this recommended every 3-5 years)

Assemble your Dental Advisory Team

- CPA
 - Insurance Agent
 - Consultant
 - Banker
 - Attorney
 - Financial Coach/ Planner
- Find dental team at [ADMC.net](#) or [reach out to us!](#)

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